## REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON AUGUST 1, 2014 CALLED TO ORDER BY CHAIRPERSON SHARON BERES

ROLL CALL PRESENT: Sharon Beres

Mark Moretti Cesare Cardi

Motion by Cesare Cardi, seconded by Sharon Beres, that Minutes of Regular Meeting held May 9, 2014 and Special Meeting held June 11, 2014 be approved.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

**RESOLUTION #1** 

BE IT HEREBY RESOLVED: that the eligible list for the position of FIRE LIEUTENANT

established on September 13, 2013 and expiring on September 13, 2014 be and is hereby extended for a period of one year commencing on September 13, 2014 and expiring on September 13, 2015.

Motion by Mark Moretti, seconded by Sharon Beres, adopt Res. #1. Roll call, yes, Moretti, Beres, Cardi,

Carried.

**RESOLUTION #2** 

BE IT HEREBY RESOLVED: that the eligible list for the position of FIRE CAPTAIN

established on September 13, 2013 and expiring on September 13, 2014 be and is hereby extended for a period of one year commencing on September 13, 2014 and expiring on September 13, 2015.

explining on September 13, 2013

Motion by Mark Moretti, seconded by Sharon Beres, adopt Res. #2. Roll call, yes, Moretti, Beres, Cardi,

Carried.

**RESOLUTION #3** 

BE IT HEREBY RESOLVED: that the eligible list for the position of POLICE LIEUTENANT

established on September 13, 2013 and expiring on September 13, 2014 be and is hereby extended for a period of one year commencing on September 13, 2014 and expiring on September 13, 2015.

Motion by Mark Moretti, seconded by Sharon Beres, adopt Res. #3. Roll call, yes, Moretti, Beres, Cardi,

Carried

**RESOLUTION #4** 

WHEREAS: two Police Officer positions in the City of Lackawanna

Department of Public Safety were abolished in

the 2014-2015 budget; and

WHEREAS: effective August 1, 2014 the positions of Patrick Wozniak

and Jason Krakowski were abolished;

NOW THEREFORE BE IT RESOLVED: that a preferred eligible list is

hereby established for POLICE OFFICER effective August 1, 2014 and expiring

August 1, 2018.

Motion by Mark Moretti, seconded by Sharon Beres, adopt Res. #4. Roll call, yes, Moretti, Beres, Cardi,

Carried.

**COMMUNICATION #1** Lack. City Schools

Dir. of Facilities II Letter from NYS Dept. of Civil Service. dated

> 5/9/14 answering letter from School Attorney dated 3/31/14 regarding Director of Facilities II.

Motion by Mark Moretti, seconded by Sharon Beres, receive & file.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

NYS Dept. of Civil Service **COMMUNICATION #2** 

Memo Memorandum from NYS Dept. of Civil Service

> dated 5/9/14. SUBJECT: REVIEW POLICY/ PROCEDURE CONCERNING VACANT EXEMPT

CLASS POSITIONS.

Motion by Mark Moretti, seconded by Cesare Cardi, receive & file.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

Lack. City Schools **COMMUNICATION #3** 

CHARLOTTE BURTON, Ret. Letter from Lackawanna City Schools dated

CLEANER 5/16/14 to CHARLOTTE BURTON accepting her retirement from the position of CLEANER effective

6/27/14.

Motion by Mark Moretti, seconded by Cesare Cardi, note roster card.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

Lack. City Schools **COMMUNICATION #4** 

JOHN KWASNIEWSKI, Res. Letter from Lackawanna City Schools dated

**CLEANER** 5/16/14 to JOHN KWASNIEWSKI accepting his

resignation from the position of CLEANER effective

immediately.

Motion by Mark Moretti, seconded by Sharon Beres, note roster card.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

Lack. City School Dist. **COMMUNICATION #5** 

CHRISTINA KORMANEC, Apptd. Letter from Supt. of Schools dated 5/16/14 SUBS. CLEANER

appointing CHRISTINA KORMANEC to the

position of SUBS. CLEANER.

Application Attached.

Motion by Mark Moretti, seconded by Cesare Cardi, approve appointment, note roster card.

Roll call, yes, Moretti, Beres, Cardi, Carrried.

**COMMUNICATION #6** Lack. City School Dist.

Letter from Supt. of Schools dated 5/16/14 MSD222

in response to Commission's requested info

regarding MSD222.

Motion by Mark Moretti, seconded by Sharon Beres, to table.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

Carried.

Lack. City School Dist. **COMMUNICATION #7** 

DIR. OF FACILITIES II Letter from Mark Kwasniewski dated 5/28/14

regarding Dir. of Facilities II qualifications.

Motion by Mark Moretti, seconded by Sharon Beres, receive & file, Secretary to prepare response. Roll call, yes, Moretti, Beres, Cardi, Carried.

M.H.A. **COMMUNICATION #8** 

MSD222 MSD222 (ASSISTANT TO EXECUTIVE DIR. Requested)

received

Motion by Mark Moretti, seconded by Cesare Cardi, classify Assistant to Executive Director, competitive

class. Return to Municipal Housing Authority for execution of Sec. 9.

Roll call, yes, Moretti, Beres, Cardi, Carried.

Dept. PS **COMMUNICATION #9** 

ABDUL OMAR, L.A. Request for Leave of Absence dated 6/16/14 to POLICE OFFICER

Dir. of Public Safety from ABDUL OMAR from his position of POLICE OFFICER effective 6/18/14 to

8/13/14.

L.A. Approved Request approved by Dir. of Public Safety 6/16/14.

Motion by Mark Moretti, seconded by Sharon Beres, note roster card.

Roll call, yes, Moretti, Beres, Cardi,

**COMMUNICATION #10** Dept. of P&R

ANTOINETTE MCNERNEY, Apptd.

Letter from Dir. of Parks & Recreation dated 6/16/14 RECREATION ATTENDANT to ANTOINETTE MCNERNEY appointing her to the to the

position of RECREATION ATTENDANT effective 6/17/14.

Application Attached.

Motion by Mark Moretti, seconded by Sharon Beres, approve appointment, note roster card.

Roll call, yes, Moretti, Beres, Cardi, Carried. Dept. of PS COUMMUNICATION #11

Certification of Training PATRICK M. WOZNIAK POLICE OFFICER Certification of Training from Director of Erie County Public Safety Training Academy dated 6/10/14 noting satisfactory completion in Basic Course for

Police Officer.

Motion by Sharon Beres, seconded by Cesare Cardi, receive & file, note roster card.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

Dept. of PS COUMMUNICATION #12

Certification of Training JASON T. KRAKOWSKI POLICE OFFICER Certification of Training from Director of Erie County Public Safety Training Academy dated 6/10/14 noting satisfactory completion in Basic Course for Police Officer.

Motion by Sharon Beres, seconded by Cesare Cardi, receive & file, note roster card.

Roll call, yes, Moretti, Beres, Cardi,

Carried.

Carried.

Dept. of P&R COMMUNICATION #13

JACQUELINE A. PURCELL, Apptd. RECREATION ATTENDANT

Letter from Dir. of Parks & Recreation dated 7/14/14 to JACQUELINE A. PURCELL to the position of RECREATION ATTENDANT effective 7/14/14. Application Attached.

Motion by Mark Moretti, seconded by Sharon Beres, approve appointment, note roster card. Roll call, yes, Moretti, Beres, Cardi, Carried.

Dept. of P&R COMMUNICATION #14

REC. LEADERS (Seas) List of RECREATION LEADERS appointed for

playgrounds for Summer 2014.

Motion by Mark Moretti, seconded by Sharon Beres, receive & file.

Roll call, yes, Moretti, Beres, Cardi,

Dept. of PS COMMUNICATION #15

PATRICK M. WOZNIAK, L.O.

POLICE OFFICER

Letter from Chief of Police dated 7/28/14 to PATRICK M. WOZNIAK, notifying him that due to budget cuts his position is eliminated effective

8/1/14.

Motion by Mark Moretti, seconded by Sharon Beres, note roster card, establish eligible list (See Res #4 Roll call, yes, Moretti, Beres, Cardi, Carried.

Dept. of PS

**COMMUNICATION #15** 

JASON T. KRAKOWSKI, L.O. POLICE OFFICER

Letter from Chief of Police dated 7/28/14 to JASON T. KRAKOWSKI, notifying him that due to budget cuts his position is eliminated effective 8/1/14.

Motion by Mark Moretti, seconded by Sharon Beres, note roster card, establish eligible list (See Res #4 Roll call, yes, Moretti, Beres, Cardi, Carried.

Motion by Sharon Beres, seconded by Mark Moretti to adjourn Meeting,

Adjourned,

Frank Nigro, Secretary